

Kim Guadagno Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
Office of Consumer Protection
Regulated Business Section
124 Halsey Street, 7th Floor, Newark, NJ 07102

October 30, 2014



STEVE C. LEE
Acting Director

Mailing Address: P.O. Box 45028 Newark, NJ 07101 (973) 504-6370



IMPORTANT NOTICE REGARDING YOUR HOME IMPROVEMENT CONTRACTOR REGISTRATION

Dear Contractor:

Your current registration which is due to expire on December 31, 2014, will be extended until March 31, 2015. The expiration date of your registration will then be March 31 of each year.

Online renewal of your registration will begin in **January** 2015 and you will receive your renewal notice in mid January. Upon completion of your annual renewal registration beginning in January 2015, your registration will expire on March 31, 2016. The renewal of your registration will remain an annual requirement.

The new renewal fee is \$90.00

The late renewal fee is \$115.00 (\$90.00 + \$25.00)

The reinstatement fee is \$140.00 (\$90.00 + \$50.00)

In order to prove that your registration expiration date has been extended, beginning December 1, 2014 through December 31, 2014, you are required to print a Verification letter, (call 973-273-8090 and follow the prompts), which will serve as a temporary registration certificate, until you renew your registration. This Verification letter will show your expiration date as March 31, 2015.

If you have any questions, please contact our Call Center at 1-888-656-6225 or 973-424-8150.