

New Jersey Association of Technical Assistants

Meeting Minutes

April 28, 2011

I. Call to order

Dawn Neil called to order the regular meeting of the NJATA at 4:00 pm on April 28, 2011 in Atlantic City.

II. Roll call

A sign in Sheet was sent around. The following persons were present: Dawn Neil, Bernards Twp, Debbie Timko, Borough of New Providence, Monika Sackman, Ramsey Boro, Catherine Booth, Alpine Boro, Lisa Love, Tabernacle, Valerie Waricka, Marlboro Twp, Lucy Camporeale, Glen Rock Boro, Pamela Schwarz, Evesham Twp, Sonia Olhovsky, W Windsor Twp., Irene Hagens, Moonachie, Christine Reed, Bellmawr, Debbie Hodgson, Southampton Twp., Susan McLaughlin, Lynn Mizer, Jackie Donovan, Monmouth Beach, Lisa Demauro, River Vale, Kali Tsimboukis, Chatham Township, Carolyn Green, Ramsey, Angela Marshall, Atlantic City, Shannon Phillips, Pleasantville, Debbie Simone, Berlin Borough, Patty Brown, Sparta Twp, Nancy Brady, Mitchell Humphries software, Julie Lipnick, Saddle River, Jane Vilmar, Ramsey, Lynn Kramer, Matawan Borough,

III. Approval of minutes from last meeting

All read the minutes from the February 8, 2011 the minutes were approved as read. Motion by Monika Sackman, 2nd by Lisa Love, all in favor, none opposed.

The treasurer's report was submitted, Union County paid 2011 dues, two debits one for flowers to R Bosserdet and the second for the donations to the Building Safety Conference and the ending balance is 3,460.96. Motion by Cathy Booth and a 2nd by Sonia Olhovsky to accept treasures report as submitted all in favor none opposed. Dues for 2011 are due July 1; please submit dues with a copy of the membership list to Susan McLaughlin as soon as possible.

IV. Gift Cards

Gift cards in the amount of \$1,120.00 were collected and will be sent to the Atlantic City Woman's Shelter

V. Old Business

BOANJ Roster books were handed out 2 to each association

VI. Correspondence

ICC support letters –A letter was received from John Darnell asking for our support, it was discussed and a motion was made to send a letter of support a motion was made by Susan McLaughlin with a second by Lynn Miser all in favor none opposed.

VII. New business

1. .

a) Presidents Meeting

The last presidents' meeting was canceled.

- b) Opra Seminar
Linda Aiello has been dealing with the Opra People to get an Opra seminar geared towards the building departments. The seminar will move forward and will be offered in October and December. The course will also have some records retention information.
- c) AC Walk
Susan McLaughlin and committee to put together a proposal with the logistics and approximate costs for the walk for our next meeting.
- d) Officer Nominations
Vice president nominations will be as follows:
 - 1. Dawn Neil – Motion Lucy Camporeale 2nd Valerie Waricka
 - 2. Valerie Waricka – Motion Kali Tsimboukis 2nd Susan McLaughlin
 - 3. Lucy Camporeale – Motion Monika Sackman 2nd Cathy Booth
 - 4. Debbie Simone – Motion Lisa Love 2nd Debbie HodgsonSecretary monitions will be as follows:
 - 1. Debbie Timko – Motion Dawn Neil 2nd Patty Brown
 - 2. Sonia Olhovsky – Motion Debbie Simone 2nd Lucy Camporeale
 - 3. Nancy Brady – Motion Dawn Neil 2nd Lynn Miser

A ballot will be send out to association presidents in June for any write in candidates and will need to be back to Debbie Timko By July 15th. If any write in candidates are on the ballots then they will be added and a new ballot will be sent out. If no write in candidates a election ballot will be sent out. The votes will be tallied and if there is a tie a vote will be done at our fall meeting.

- d) Addition items
 - 1. If you have any items or questions for the Presidents Meeting agenda pleased forward them to Linda A., Dawn N.or Debbie T.
 - 2. Ed Smith said he will send out a letter asking that we be allowed to attend meetings and classes.

VIII. Adjournment

Dawn Neil adjourned the meeting at **5:07pm**, with a motion by Patty Brown and a second by Susan McLaughlin., all in favor, none opposed.