

New Jersey Association of Technical Assistants

Meeting Minutes

May 10, 2012

I. Call to order

Linda Aiello called to order the regular meeting of the NJATA at 4:00 pm on May 10, 2012 in Atlantic City.

II. Roll call

A sign in Sheet was sent around. The following persons were present: Dawn Neil, Bernards Twp, Debbie Timko, Borough of New Providence, Monika Sackman, Ramsey Boro, Catherine Booth, Alpine Boro, Lisa Love, Tabernacle, Valerie Waricka, Marlboro Twp, Lucy Camporeale, Glen Rock Boro, Pamela Schwarz, Evesham Twp, Brenda Sirkis, W Windsor Twp., Susan Mealey, W Windsor Twp., Debbie Hodgson, Southampton Twp., Susan McLaughlin, Lynn Mizer, Jackie Taylor, Monmouth Beach, Patricia Donovan, Kali Tsimboukis, Chatham Township, Debbie Simone, Berlin Borough, Patty Brown, Sparta Twp, Nancy Brady, Mitchell Humphries software, Lynn Kramer, Matawan Borough, Pat Famularo, Colts Neck Twp., Karen Coffey, Morris Plains, Claudette Desiato, Twp. of Scotch Plains, Wendy McCrea, Piscataway Twp., Geri Rubino, Readington Twp.,

III. Approval of minutes and Treasures Report

All read the minutes from the February 17, 2012 the minutes were approved as read. Motion by Debbie Simone, 2nd by a Monika Sackman all in favor, none opposed.

The treasurer's report was submitted, Union County paid 2012 dues Central Jersey & Bergen/Passaic paid dues for 2011a credit for The Mastoris lunch mtg. , five debits one for flowers to M. Zylstra a donations to the Building Safety Conference, Mastoris lunch mtg., Computer sharp and the TA Plaque and the ending balance is 3,660.86. Motion by Dawn Neil and a 2nd by Karen Coffey to accept treasures report as submitted all in favor none opposed. Dues for 2012 are due July 1; please submit dues with a copy of the membership list to Susan McLaughlin as soon as possible.

IV. Old Business

By-Law Change – Dues will be \$6.00 per member starting in 2013. A motion by Cathy Booth and a 2nd by Monika Sackman, all in favor none opposed.

V. Correspondence

VI. New business

a) Gift Cards

Gift cards in the amount of \$840.00 were collected and will be sent to the Atlantic City Woman's Shelter

b) ICC Conference

The 2013 conference will be held in Atlantic City. Dawn and Linda are going to the ICC conference in Portland in October. As a member of the ICC our president would receive a free registration, both Linda and Dawn would be applying for a scholarship to cover the cost of the registration fee. If they don't receive a scholarship would it be possible for the association to cover the cost of registration

fee for one of them. The Oregon chapter was asking for giveaways for the booth. It was discussed that we send salt water taffy; a motion by Debbie Simone with a second by Kali Tsimboukis to budget \$500.00 was approved all in favor none opposed. It was also discussed to ask if the DCA was going to cover the cost of the conference registration fee for the 2013 conference.

c) Pay it Forward

We received a letter asking for donations for the Oregon ICC Conference the donation goes toward the cost of the hospitality suites. A motion by Cathy with a second by Lucy Camporeale to make a donation of a \$1.00 per member all in favor none opposed. Susan to check the membership list and then send out the check.

d) Presidents Meeting

A letter was received from Lou Mraw asking for agenda items two weeks in advance of the meeting. Also they wanted to know who and how much charge for after hour's inspections please send the information to Linda, Dawn or Debbie. If you have any items or questions for the Presidents Meeting agenda please forward them to Linda A., Dawn N. or Debbie T.

VII. Adjournment

Linda Aiello adjourned the meeting at **5:09pm**, with a motion by Cathy Booth and a second by Lynn Mizer., all in favor, none opposed.