

New Jersey Association of Technical Assistants

Meeting Minutes

February 28, 2013

I. Call to order

Linda Aiello called to order the regular meeting of the NJATA at **12:15 pm** on **February 28, 2013** at Mastoris.

II. Roll call

A sign in Sheet was sent around. The following persons were present: Dawn Neil, Bernards Twp, Debbie Timko, Borough of New Providence, Lisa Love, Tabernacle, Valerie Waricka, Marlboro Twp., Debbie Hodgson, Southampton Twp., Debbie Simone, Berlin Borough, Melody Hartsgrove, City of Asbury Park, Malvina Zylstra, City of Asbury Park, Linda Aiello, Westwood Boro, Pam Schwarz, Evesham Twp., Kathy Newcomb, Hainsport Twp., Brenda Sirkis, West Windsor Twp., Pat Famularo, Colts Neck Twp., Stephanie Ritzeu-Kemp, West Windsor Twp.

Approval of minutes and Treasures Report

All read the minutes from the December 11, 2012 the minutes were approved as read. Motion by Debbie Simone, 2nd by a Pat Famularo, all in favor, none opposed.

The treasurer's report – none was submitted; dues due July 2013, the dues are \$6.00 send check and list to Susan.

III. Old Business

a) Roz Bosserdet Scholarship Fund –

Bergen/Passaic donating \$350.00 to the fund. Dawn to send out an application to the presidents who will forward to their membership. Applications due back to Dawn by March 15th. We will cover conference registration and hotel for 1 night for 2 people.

b) ICC Conference – Atlantic City NJ 2013 September 28th – Oct 2nd

NJBOA has already set up committees and asked if we want to volunteer our help. Send them a letter stating that we would like to be involved in the planning stages, put a deadline in the letter. Brenda will be attending the next meeting and will take the letter and present it.

Discussed the possibility of have a hospitality suite with entertainment, possibly a wine tasting. Waiting to hear from ICC about a booth. Put a pocket guide to NJ together to give out in the booth, also check with NJ tourism to see if they have pins that we could also give out or design a pin for the conference.

IV. Correspondence

V. New Business

- a) TA of the Year 2013- Valerie Figueiredo
- b) Building Safety Conference - Debbie handed out donation letters to all presidents. Also, the Technical Assistants donated the most money last year. They will be having a special class regarding super storm sandy. Deadline for registrations is April 12, 2013.
- c) Training Day Donation - Picked South Carolina to receive training day. They will not be eligible next year for the donation.
- d) Gift Card Donations – Bring gift cards or donations to the conference. Debbie to send out a reminder email closer to the conference.
- e) Assembly Bill 2016 – No action yet, send your letter in opposition to this bill.
- f) Debbie S is going to send a letter for donations for St Baldrick's charity(childhood cancer)

VI. Adjournment

Linda Aiello adjourned the meeting at **1:40pm**, with a motion by Debbie Simone and a second by Dawn Neil, all in favor, none opposed.