

# ***New Jersey Association of Technical Assistants***

## ***Meeting Minutes***

March 13, 2015

### **I. Call to order**

**Dawn Neil** called to order the regular meeting of the NJATA at **10.30 pm** on **March 13, 2015** at Mastori's.

### **II. Roll call**

A sign in Sheet was sent around. The following persons were present: Dawn Neil, Bernard's Twp., Debbie Timko, Borough of New Providence, Lisa Love, Tabernacle, Debbie Simone, Berlin Borough, Joe Haggerty, Bedminster Twp., Kathy Newcomb, Hainsport Twp., Brenda Sirkis, West Windsor, Pat Famularo, Colts Neck Twp., Valerie Waricka, Marlboro Twp., Johanne Kanauss, Burlington City, Susan Mealey, West Windsor Twp.,

Approval of minutes

All read the minutes from the November 7, 2014 the minutes were approved with 2 spelling changes. Motion by Joe Haggerty, 2<sup>nd</sup> by Lisa Love, all in favor, none opposed.

The treasurer's report – Treasures report submitted and approved with one addition website host Weebly \$79.00 for two years. Motion Debbie Simone, Second Pat Famularo.

Old Business

#### a) Website –

The website is up and running. A resolution and donation of \$500 was given to the school.

#### b) Permit Tech Class and Exam –

It was discussed that to have Steve B teach the class would be cost prohibitive for us. Dawn met someone from England Training and they teach the training course, and we could use our training day (\$1,200.00) to offset the \$4,000.00 cost of the class. Also, use The Roz fund money towards the class that year instead of sending someone to the conference. Maybe we could work with the DCA to get the course offered. Susan McLaughlin is also trying to see if she could teach the course. Also, discussed was doing fundraising to help defer the cost towards books and the test, possibly selling candy bars at Building safety week, doing sales party's for home based business such as 31, Tupperware, pampered chef etc. We have several options on the table at this time will keep everyone updated hope to have more info for May.

#### c) NJ League of Municipalities

Kathy received an email from Mr. Darcy the Associate Director, that we have been considered for discussion at the board's workshop meeting. We are being put on the agenda to be considered for an associate member for the May meeting.

### **III. Correspondence**

Building Safety Donation Letter – Discussion on how much to send last year sent \$300.00. A motion to send the same amount of \$300.00 was made by Debbie Simone and a 2<sup>nd</sup> by Joe Haggerty, all in favor.

**IV. New Business:**

- a. TA of the Year for 2015 is Pam Schwartz
- b. Training Donation Day goes to Oregon.
- c. Gift card collection –

Last year we collected \$1,055.00. Please bring this year's association donations to the meeting at the Building Safety Conference.

- d. Permit TechNation –

We are in the process of forming a national chapter. The bylaws have been completed. Brenda Sirkus was elected Treasurer. Working on determining a host state. Next conference call March 19<sup>th</sup>.

**V. Adjournment**

Dawn Neil adjourned the meeting at **12:20 pm**, with a motion by Debbie Simone and a second by Pat Famularo, all in favor, none opposed.