

# ***New Jersey Association of Technical Assistants***

## ***Meeting Minutes***

May 7, 2015

### **I. Call to order**

**Dawn Neil** called to order the regular meeting of the NJATA at **4 pm** on **May 7, 2015** at Bally's.

### **II. Roll call**

A sign in Sheet was sent around. The following persons were present: Dawn Neil, Bernard's Twp., Debbie Timko, Borough of New Providence, Susan McLaughlin, Retired, Patty Brown, Sparta, Valerie Waricka, Marlboro Twp., Lisa Love, Tabernacle, Debbie Hodgson, Southampton Twp., Debbie Simone, Berlin Borough, Pam Schwarz, Evesham Twp., Kathy Newcomb, Hainsport Twp., Brenda Sirkus, West Windsor Twp, Susan Mealey, West Windsor Twp, Nancy Brady, Mitchell Humphries, Monika Sackman, Ramsey, Lucia Camporeale, Glen Rock, Diana Alvarez, Ridgefield, Cathe Booth, Alpine, Karen Coffey, Borough of Morris Plains, Manuela Onachi Burlaw, Union Beach, Margaret Money, Union Beach, Melissa Nelson, Seaside Heights, Terry Ezzo, Twp of Bordentown, Stephanie Ritzer-Kemp, West Windsor Twp, Johanne Kanauss, Burlington City, Molly Shea, Monmouth Beach, Carolyn Eckart, Holmdel Twp/ Monmouth Beach,

Approval of minutes and Treasures Report

All read the minutes from the February 28, 2014 the minutes were approved as read. Motion by Debbie Simone, 2<sup>nd</sup> by a Kathy Newcomb, all in favor, none opposed.

The treasurer's report – Susan McLaughlin present the treasures report (see attached), a balance of \$1,734.17 is left in the account. The treasures report was accepted with a motion by Lucy Camporeale and a 2<sup>nd</sup> by Cathe Booth, all in favor, none opposed.

### **III. Old Business**

#### a) Gift Card Donation –

A total of \$1,083.00 collected for the Atlantic City Women's Shelter.

#### b) League of Municipality's –

The Electrical Inspectors Association sent a letter on our behalf.

#### c) Permit Tech Certification –

Susan is working with us to see if she can teach the class for us. We are trying to raise money by doing fund raisers. We made \$150.00 for the Thirty one fund raiser. We will continue to do further fund raisers to help offset the costs for the class, test and books. The following fundraisers were mentioned Pampered Chef, Tastefully Simple, Charity Mania. A discussion took place on what fund raiser to do next and it was decided to do Charity Mania, a motion by Debbie Simone to order 300 tickets and was seconded by Kathy Newcomb.

### **IV. Correspondence**

**V. New Business**

a) ICC Conference

The Conference will be held in Long Beach, CA. September 27<sup>th</sup> thru October 1st.

**VI. Adjournment**

Dawn Neil adjourned the meeting at **5:15 pm**, with a motion by Susan McLaughlin and a second by Kathy Newcomb, all in favor, none opposed.