

New Jersey Association of Technical Assistants

Meeting Minutes

February 19, 2016

I. Call to order

Dawn Neil called to order the regular meeting of the NJATA at **10:55 pm on February 19, 2016** at Mastori's.

II. Roll call

A sign in Sheet was sent around. The following persons were present: Dawn Neil, Bernard's Twp., Debbie Timko, Borough of New Providence, Lisa Love, Tabernacle, Debbie Simone, Berlin Borough, Kathy Newcomb, Hainesport Twp., Brenda Sirkis, West Windsor, Pat Famularo, Colts Neck Twp., Valerie Waricka, Marlboro Twp., Johanne Kanauss, Burlington City, Susan Mealey, West Windsor Twp.,

Approval of minutes

All read the minutes from the November 4, 2015 the minutes were approved. Motion by Valerie Waricka, 2nd by Kathy Newcomb, all in favor, none opposed.

The treasurer's report

No Treasures report submitted at this time, it will be submitted at the May meeting. Dues due July 1, 2016.

Correspondence

A thank you note was received for the donation to Hackensack Univ Medical Center Hospice from Dorothy Giesenhaus.

Old Business

a) Permit Tech Class and Exam

Dawn reviewed the results of the survey. Dawn has 2 quotes for the review class Tristate Consultants for 4200.00 and England Training for 4000. It was discussed that the associations would cover the balance left after subtracting out our fundraising money was deducted. Dawn to put together an info packet with what it would cost per person to take the test and send it out to the presidents.

b) NJ League of Municipalities

Kathy reviewed the status; she had sent an opra request for the agenda and the minutes of the meetings. In reviewing that information she noticed that there was a bill on the agenda to privatize the constructions offices. After much discussion it was decided to no longer peruse joining the League of Municipalities.

New Business

a. TA of the Year for 2016 is Joe Haggerty

b. **Procedure for Election of Officers**

Nominations and elections will be done online with ballot bin. All associations to email a list of paid members with email address to Dawn Neil by April 15th. All requests for nominations and elections of officers will be sent to members by email, all voting will be done in ballot bin. If this procedure works we could use this for TA of the Year.

c. **ICC Chapter Educations Day**

We will be using our day this year and not donating it.

d. **Pampered chef gift raffle**

Linda Aiello won

e. **Officer update for website**

Dawn Neil handed out forms to be completed by the presidents with the names of the current officers.

f. **Letter to Ed Smith**

Dawn Neil thanked Linda Aiello and Brenda Sirkis for getting together and drafting a letter with all the points that we would like to discuss. A motion was made by Valerie Waricka and seconded by Brenda Sirkis to have Dawn Neil to review and compose letter to be send to Ed Smith and Kevin Luckie asking them to review and add the technical assistants to the education requirement that would require them to take educational classes.

- G. Dawn handed out copies of Building Safety Week proclamation if anyone get one signed
Please send to Dawn.

Adjournment

Dawn Neil adjourned the meeting at **12:45 pm**, with a motion by Debbie Simone and a second by Pat Famularo, all in favor, none opposed.